

Abbott Library Board of Trustees Minutes
Town Hall Meeting Room – September 16, 2014
Approved

Trustees: Terri Jillson White, Chair; Peter Urbach, Assistant Chair; John Wilson, Treasurer; James Gottling, Secretary, Jim Currier; and Xan Gallup
Alternates: Denise Bressette, Jane Frawley, and Sharon Palmer
Director: Mary Danko
Others: Sue Gottling, Selectman; John Augustine; Anne Nilsen; and Jeanne Wilson

I. Chair's Opening Remarks

Terri called the meeting to order at 6:30 p.m. and announced that this meeting may be the last at the Sunapee Town Hall. She added that Jane Frawley would substitute for Tom Mickle, who had an excused absence.

II. Approval of Minutes

A. August 19, 2014

Jim Gottling said that Xan Gallup had told him that it was John Wilson, not Jim Currier who was the third member of the subcommittee to evaluate the recent book sale. Terri added that there were spelling errors for the names of Currier, Rylander, and Terri. Jim Currier moved, with second by John Wilson, to approve the minutes of the August 19, 2014 meeting as amended. This motion passed unanimously.

B. September 2, 2014

Terri said that in the first sentence under Opening remarks in paragraph 3 the duplication of "had" should be eliminated, and Urbach "spoke" to "another" lawyer. Xan Gallup moved, with second by Jane Frawley, to approve the minutes of September 2, 2014 as amended. This motion passed unanimously.

III. Report from the Friends of the Abbott Library

Terri said that she had not heard from Dick Katz that he would not be at this meeting, yet he was not present. She announced that the Friends of the Abbott Library annual meeting would be at 6:30 p.m. on September 23 at the United Methodist Church.

IV. Report from the Abbott Library Foundation

Terri said that the Abbott Library Foundation (ALF) would have a dinner party at the New London Inn at 6:30 p.m on Thursday, October 9, 2014 (Thursday's Child.) Mary Danko added that the ALF needs new board members and someone who would work with their database management.

V. Treasurer's Report

A. Review Financials

John Wilson said that the Profit & Loss statement for January 1 through September 1, 2014 is \$14,209 under budget. Peter Urbach asked about item 46491 of \$21,700.

B. Review/Approve Manifest of Bills

There were no questions about the Manifest of Bills. John Wilson moved, with second by Jim Currier, to approve the Manifest of Bills for June 11 through September 15, 2014. This motion passed unanimously.

C. 2015 Budget

Terri said that the budget will be worked on, beginning Saturday and should be ready for consideration at the October meeting.

VI. Director's Report

Mary Danko spoke about her written report, mentioning her work on the new Abbott Library, the ASK program, the 1,000 Books Before Kindergarten Program, and the Overdrive kiosk. Much of Mary's time has been spent getting ready to move and preparing staff for that event.

A. Finalize Policies Reviewed in August

The Art Donation and the Meeting Room policy statements were reviewed. Comments dealt mostly with the Meeting Room policy and were about the library's security, access, use during after hours, and insurance coverage issues. Jim Currier moved, second by Xan Gallup, to approve these policies. This motion passed unanimously. Terri and Mary both said that they view these policies as documents in progress.

VII. Chair's Report

Terri reminded everyone about the Friends Annual Meeting on September 23 and the Abbott Library Foundation dinner on October 9.

VIII. Old Abbott Library

A. Cy Pres Petition Update

Peter Urbach reported that the Selectman had considered the cy pres issue at their recent meeting. There appeared to be agreement that the equity distribution between the town and the library should take into account inflation adjustment of town and library contributions to the old library. However, Donna Nashawaty holds that past town contributions toward library maintenance should be included in the equity calculations, as they contributed towards added value of the building; but Fred Gallup felt that town contributions to items, such as replacement of windows, doors, floors, etc. should not be part of the equity calculation. Terri said that the Attorney General's office expects that there would be an appraisal. Terri, Peter, and Mary will meet with Donna on Wednesday, September 24 to discuss the cy pres issue. At this meeting both the town and library lawyers will participate by telephone.

IX. New Abbott Library

A. Oversight Committee Update

Peter said that the library has been built! The floor remediation has been resolved, the carpet will be installed tomorrow, and the paving has been completed. The circulation desk arrived, was assembled yesterday, but its top is missing. A fence will be installed, at John Wilson's suggestion, on the east side of the library to keep people off of the steep hill and out of the swampy area. Originally to be 90' long, it now will be 170' in length.

B. Closing Library

Mary Danko said that the library would need to be closed from October 8 to 21 to allow the staff time to complete the move from the old to the new library. Jim Currier moved, with second by Jane Frawley, to close the old library from October 8 to 21 and to announce the closing to the public. This motion passed unanimously. Mary said that the library staff would be working normal library hours during the move and that volunteers could help during that period during those normal working hours. Mary said that a small celebration would be held at the new library for members of the Abbott Library Board of

Trustees, Friends of the Abbott Library and the Abbott Library Foundation from 6:30 to 7:30 p.m. on Tuesday, October 21. As this date would conflict with the trustee's meeting for October, it was agreed that the trustee's meeting would be held instead at 6:30 p.m. on Wednesday, October 29 at the new library. Mary said that a "soft opening" event would be held on Wednesday, October 22 for the public.

C. Opening Event

Jane Frawley suggested that the "Grand Opening" event be held Saturday, November 15.

X. Old Business

Xan Gallup said that the book-sale subcommittee would meet at 10:00 a.m. on Saturday, October 4.

Jane Frawley plans to hold a subcommittee meeting to plan the grand-opening event.

Terri will tell photographer Gary Summerton about the new Abbott Library opening event dates.

XI. Other Business

None

XII. Public Comment

Sue Gottling asked about patron's access to computers during the library down time. Mary Danko said that patrons could use computers at either the Newport or New London libraries.

John Augustine asked about the old library maintenance budget item and availability of furniture in the old library for use by meetings at the old library. Urbach said those issues would be up to the Selectmen.

XIII. Adjournment

Jim Currier moved, with second by Xan Gallup, to adjourn the meeting. This motion was approved unanimously and the meeting adjourned at 7:48 p.m.

Respectfully submitted,



James G Gottling, Secretary